

# Employment Application



Civiltec Engineering, Inc.  
118 W. Lime Avenue  
Monrovia, CA  
91016

Phone: 626-357-0588  
Fax: 626-303-7957  
www.civiltec.com

Date:

First Name:

Last Name:

Address:

City:

State/Province:

ZIP/Postal Code:

Home Phone:

Cell Phone:

Positions Applied for:

Salary Desired:

## Hours Available to Work:

Mon	<input type="text"/>
Tues	<input type="text"/>
Wed	<input type="text"/>
Thurs	<input type="text"/>
Fri	<input type="text"/>
Sat	<input type="text"/>
Sun	<input type="text"/>

Full-Time    part-time    Full or part-time

When available to begin work?

## Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>
College Bus. or Trade School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Professional School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever been convicted of a crime:  yes    no

If yes, please explain

Do you have a drivers license?  yes    no

State of issue:

Have you had any accidents in the past 3 years?  yes    no

How many?

Do you had any moving violations in the past 3 years?  yes    no

How many?

Continue on the next page

# Previous Employment (list up to 3)

1.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

2.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

**3.**

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

Skills:

Typing:

Computer:

PC

Mac

Both

Applications (list all that apply):

Other Skills:

**Please list 2 references other than relatives and previous employers**

Name		
Position		
Company		
Telephone		

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying:



NO SMOKING

**Civiltec Engineering, Inc. is a smoke-free work environment.**

The Smoke Free Arizona Act, A.R.S. §36-601.01, prohibits smoking in all places of employment. Complaints may be made by telephone to 877-4AZNOSMOKE, by e-mail to nosmokingarizona@azdhs.gov, or at www.smokefreearizona.org.